

RSWC# 3014 NASPO Computer_Server_Storage Contract Information and Usage Instructions

Master Agreement No: MNWNC-117

Lenovo Edison Master Contract #57369

***EXECUTIVE BRANCH AGENCIES - PLEASE CONTACT STS
BEFORE STARTING ANY PROJECT REQUIRING
Computers, Laptops, Tablets**

Contract Period:

Start Date: January 15, 2018

Initial End Date: March 31, 2020

Final End Date: March 31, 2020

Summary/Background Information: Restricted statewide contract #3014, NASPO
Computer_Server_Storage includes multiple manufacturers:

HPE –	Active	Server and Storage
HP Inc. -	Active	Computer, Laptop, Tablet
Dell –	Active	Computer, Laptop, Tablet, Server, and Storage
EMC –	Active	Storage
Hitachi –	Active	Server and Storage
Cisco –	Active	Server
IBM –	Active	Server and Storage
NetApp -	Active	Storage
Panasonic -	Active	Laptop and Tablet
Lenovo -	Active	Computer, Laptop, Tablet

The contracts under this statewide are available to all state agencies and local entities.

***Please provide all project awards to Lauren Blevins, CPO with pricing spreadsheets.**

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State Contact Information

Contract Administrator:

Lauren Blevins
Category Specialist
Central Procurement Office
(615) 507-6227
Lauren.Blevins@tn.gov

Additional State Contacts

(Restricted Contract - All Server and Storage Operational Questions):

Renee Christiansen
Finance and Administration, Strategic Technology Solutions (STS)
Renee.Christiansen@tn.gov

Vendor Contact Information:

Manufacturer	Reseller	Contact Name	Phone Number	Email
Lenovo		Mike Burk	615-584-8754	maburk@lenovo.com
	CDW Government Inc.	Griffin Curcio	877-635-6656	grifcur@cdwg.com
	SHI	Elaine Williams	615-691-2551	Elaine_Williams@shi.com
	Connection dba GovConnection	Jamie Stoltze	800-800-0019 x75520	jamie.stoltze@connection.com
	Insight	Ashley McDonald	423-368-9042	Ashley.mcdonald@insight.com

Emergency Call Procedures:

None

Usage Instructions:

Restricted Contract Information

Strategic Technology Solutions (STS) has the right to restrict any catalog product that does not meet State standards.

For a list of approved/available devices, please visit the STS Business Operations link:
<https://www.teamtn.gov/sts/all-services/sts-business-operations-procurement/sts-business-operations-procurement0/sts-business-operations-downloadable-procurement-resources.html>

Key Contract Information:

Manufacturer	Reseller	Vendor ID	Contract Number
Lenovo			
	CDW Government Inc.	534	57419
	SHI	12676	57418
	Connection	37981	57417
	Insight	529	57420

Product and Service Schedule (PSS) Pricing and Discount Information including catalogs:**HP Inc.**

<http://gem.compaq.com/gemstore/sites/NASPOvaluepoint/index.asp>

Dell

<http://www.dell.com/learn/us/en/04/slg/wsca-naspo-new-for-review?c=us&l=en&s=bsd>

Panasonic

<http://info.panasonic.com/NASPO-Valuepoint-Contract.html>

Lenovo

<https://solutions.lenovo.com/naspo>

Discount Information:

All contracts were awarded by the lead state of Minnesota based on the percentage discount off manufacturer catalog. Additional discounts may be found through each manufacturers listed partners/resellers. Please verify the State's minimum discounted catalog price with the reseller's quote before issuing the PO.

Requisition and Purchase Order Generation:

For information on how to create a requisition and/or purchase order please click on the "Agency Upgrade User Guide" link on the following page:

<https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/helpful-links-/reference-material.html>

Billing and Payment Instructions:

Follow your agency specific rules for bill and payments.

Net payments term: **FOB Destination**

Asset and Inventory Management:

Follow your agency specific rules for asset and inventory management.

Guidelines for purchases from RSWC 3014:

RSWC 3014, the NASPO Computer_Server_Storage contract, is based on discount from manufacturer (contract holder) catalog negotiated by the lead state of Minnesota. Each manufacturer has determined specific partners/resellers (listed on the PA and on these usage instructions) that are to be utilized when requesting quotes and placing orders. The catalogs list many products that are not standards in the State's technology architecture.

Please refer to the project flow chart below for the detailed project development and/or ordering process at the beginning of the procurement (Executive Branch Only).

There are exceptions to the restrictions. The following provides guidelines for handling purchases of restricted products.

1. The restrictions apply to Tennessee Executive Branch agencies only. Judicial and Legislative organizations may purchase without restriction or pre-approval. Non-State entities such as local governments may also purchase without restriction or pre-approval.
2. Authorization to purchase restricted products may be requested through the existing IT-ABC standards exception process. The process and request form are available on the STS Intranet website at:
<https://www.teamtn.gov/sts/planning-services/information-systems-planning/waiver---exception-process.html>

3. Please place contract MNWNC-117 and #57369 on all Purchase Orders.



RSWC 3014 - Project
Flow Chart.pdf

Master Agreements and NEGOTIATED Participating Addendums (PA):

Please use the following link to locate all of the Master Agreements and negotiated PA's:

Computer Equipment, Peripherals, & Related Services 2015-2020.

This will have the most current information. It is updated by the lead state of Minnesota regularly.

<http://www.naspovaluepoint.org/#/contract-details/52/overview/general>

Click on the above link

Select the box labeled Contracts

Select the box containing the appropriate manufacturer

From this point there are two paths:

- 1) Click on the 2015-2020 MNWN_PC_Agreement_HP Enterprise (Master Agreement) – Awarded discounts can be found in this document.
- 2) Select State of Tennessee from the section located under the Participating Addenda section. This will bring up the negotiated PA.